

This form is incorporated in the "portfolio holder decision report template" and should only be used on its own if:
(a) it records a key decision taken by an officer (although it should for preference be used in association with a report); or
(b) A decision is urgent and there is not time to write a report.

RECORD OF DECISION

The law says that this form (or an equivalent) must be used in the following situations:

- any decision taken by an individual councillor
- a key decision taken by a council officer.

These types of decision are normally subject to call in. If you wish to exempt your decision from call-in on the grounds of urgency, then paragraph 8 must be completed. If the decision is not urgent then paragraph 8 should be deleted.

1. List of documents considered.

Portfolio Holder decision report

2. Summary of any other consultation

It's not necessary to include any consultation referred to in documents listed in 1.

None

3. Date of decision

20 February 2025

4. Decision

To enter into a service subsidy agreement for the operation of bus service 14 with Simonds of Botesdale for the period from Monday 7th April 2025 to Saturday 2nd January 2027 inclusive at a rate of £254.46 per day of operation.

5. Reasons for decision

To ensure that affected residents continue to have a bus service and as this was the best price for the continued operation of the service from those submitted in response to a competitive tendering exercise. The ongoing provision of service subsidies in respect of Service 14 is considered to be justified given the current level of passenger usage, especially as a high percentage are elderly or have a disability, and as there is currently sufficient funding available from surpluses accrued from the Cromwell Square on-street parking place.

6. Alternatives considered and rejected

Not to award a service subsidy agreement and to allow Service 14 to cease to operate.

7. Conflicts of interest

Name of all Executive members who were consulted AND declared a conflict of interest	Nature of interest	Did Standards Committee give a dispensation for that conflict of interest? (if yes give details and date of dispensation)
None		

8. Exemption from call in

I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

N/A

Signed



Councillor Philip Smart
Portfolio Holder for Environment and Transport

FOR COUNCILLOR SERVICES USE:

Reference:

PH/24/12

Title:

Bus Service 14

This decision is

FOR PUBLICATION

Date of publication/Circulation to Councillors:

20/02/2025